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**EMDR INSTITUTE VIRTUAL TRAINING INFORMATION & PARTICIPANT'S AGREEMENT**

**Please read and sign the following agreement.**  
**Return to [frontdesk@emdr.com](mailto:frontdesk@emdr.com) PRIOR to the training.**

*The undersigned acknowledges that they have been advised & understand the following:*

- **AUDIO/VIDEO RECORDING ANY PART OF THE VIRTUAL TRAINING IS STRICTLY PROHIBITED.**
- Participants must complete the entire virtual training (including 10 hours of case consultation) within 12 months from the initial start date.
- Current research is limited to the applications of EMDR to trauma-related disorders.
- All participants must be licensed in the mental health field.
- If not licensed, have completed masters level coursework, currently on a licensing track and supervised by a licensed clinician with the appropriate letter on file.
- A signed letter from the licensed, supervising clinician, including his/her license number, must be sent to the EMDR office. The letter should state, "I supervise the clinical work of (your name)."
- **CONTINUING EDUCATION CERTIFICATE:** A CE certificate will be issued only to those who attend the entire training (one each for W1 and W2) and participate in the practice exercises on all 3 days, where clinicians will give and receive EMDR under small group supervision.
- The practice experience is for educational purposes only & not for personal therapy.
- Case material presented didactically or on video/DVD may be disturbing to those with unresolved personal issues.
- Participants presently engaged in personal therapy should seek permission from their therapist before participating in this training.
- Participants who presently have a dissociative disorder should not participate without special arrangements being made with the EMDR Institute office.
- Participants with limiting or special medical conditions (for example, pregnancy, heart condition, ocular difficulties) should consult their medical professionals before participating.
- A target memory could be linked to unexpected, disturbing material or memories.
- Since the processing of targeted incidents may continue after the training, other dreams, memories, etc., may surface. In such cases, it is the responsibility of the participant to seek and obtain appropriate assistance. Providing such assistance is not an extension of the training.
- Clinicians who wish to continue with personal EMDR work can request referral information from the EMDR Institute office.
- These experiential workshops-Weekend 1 and Weekend 2-are for clinical and research purposes only and will not qualify the participant to train others in EMDR.
- **CASE CONSULTATION:** To be admitted to Weekend 2 of the training, documentation showing completion of 5 consultation hours with an EMDR Institute Facilitator is required (List of Facilitators and Consultation Sign Off Form will be in the Appendix of the manuals).
- **CERTIFICATE OF COMPLETION:** Certificates will be issued only to those who complete the Weekend 2 training and have completed 10 hours (5 hours prior to Weekend 2 and 5 hours after Weekend 2) of case consultation with an **EMDR Institute Approved Facilitator**. (HOURS COMPLETED WITH A CONSULTANT WHO IS NOT ON THE INSTITUTE FACILITATOR LIST WILL NOT BE ACCEPTED.)
- **WEBSITE REFERRAL LISTING:** Upon completion of the Basic Training (W1 + W2 + 10 hours of consultation), participants will automatically be added to the EMDR Institute online referral listing. Please indicate below if we have your permission to list your name, city, state, zip code and business phone number.
- **ADD ME TO THE ONLINE REFERRAL LISTING:**  Yes  No

Please print your name: \_\_\_\_\_

Event: (circle one) W1 or W2

Date of virtual training: \_\_\_\_\_

Time zone where your virtual training was hosted: (circle one) Pacific Mountain Central Eastern

Accepted & agree-Participant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Updated 4/5/21*